

On appeal, Tyson submitted her performance evaluations from 2010-2011 and 2011-2012, which outline her duties, which include payroll processing and personnel experience within the Department of Human Services.

CONCLUSION

N.J.A.C. 4A:4-2.6(a) provides that applicants shall meet all requirements specified in the promotional examination announcement by the closing date. Initially, it is noted Agency Services correctly determined that the appellant was not eligible for the subject examination, as she did not meet the experience requirements by the August 22, 2016 closing date. Specifically, Agency Services credited Tyson with five months of experience based on her provisional service in the subject title but determined that she lacked one year and seven months of applicable experience. Although Tyson's experience as a Senior Clerk does not precisely mirror the requirements contained in the announcement, the Civil Service Commission (Commission) is satisfied that the totality of her varied levels of payroll and personnel experience warrants her admission to the subject examination. Additionally, the subject examination was cancelled and the appellant continues to serve provisionally in the title under test. Accordingly, good cause exists to accept the totality of appellant's experience as a Senior Clerk and her provisional experience after the closing date, for eligibility purposes only, and to admit her to the examination.

ORDER

Therefore, it is ordered that this appeal be granted, and Sabrina Tyson's application be processed, for prospective employment opportunities only.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 27th DAY OF MARCH , 2018



Deirdré L. Webster Cobb
Acting Chairperson
Civil Service Commission

Inquiries
and
Correspondence

Christopher S. Myers
Director
Division of Appeals
and Regulatory Affairs
Written Record Appeals Unit
Civil Service Commission
P.O. Box 312
Trenton, New Jersey 08625-0312

Sabrina Tyson
Anne S. Kenyon
Kelly Glenn
Records Center